



Gujarat Industries Power Co. Ltd

IT FOR NON - IT EXECUTIVES

Overview & Objective:

Improving business/organization performance, understanding Finance is not the only factor, it is also very important how the Information Technology is implemented in the organization. Also Every Business Decision across the organization, an element of IT is involved in it, hence it become crucial for every Executive / Engineers of the organization to have a good understanding and implementation of Information Technology for getting result from available data. At the end of this program the candidate shall have knowledge:

- To understand and importance of Information Technology.
- To enable Engineers/Executives to understand the implications of IT.
- Be in better position to understand and communicate with Top Management for different MIS report.
- To contribute in the profitability/bottom line of the organization.
- Make the system transparent and open with implanting IT in dayily activities.

Course Content:

- Information Technology – Basic Concept, application & importance of IT.
- Working of Windows & other Office application software.
- Application of IT in different plant
- Networking & Basic need for Non-IT people.
- Case Studies – Application of IT by non-IT people.

Training Methodology:

- Classroom training
- Interaction

- Case Studies

Recommended For : Engineers and Executives at Junior/Middle levels and from any functional areas other than finance.

Duration of Course : 1 Day

Date : Please refer Training Calendar

Type : Non-Residential

Course Fees : Rs. 3000+ Applicable Taxes

Venue : GIPCL Projects & Consultancy Company Limited
2nd Floor, Corporate Office Building,
GIPCL, P.O. Petrochemical - 391 346,
Dist. Vadodara, Gujarat

For Nominations:

[Registration Form](#)

OR

Contact:

Mr. D M Chandarana (Dy. General Manager)
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